



Pune District Education Association's  
**ANANTRAO PAWAR COLLEGE, PIRANGUT**  
(Arts, Science and Commerce)  
TALUKA-MULSHI, DIST. PUNE -412115



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**INTERNAL QUALITY ASSURANCE CELL**

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Date: 02/07/2019

**NOTICE-IQAC**

All the members of the IQAC are hereby informed that the first meeting in the academic year 2019-20, will be held on **Tuesday, 09/07/2019**, on- 11.00 am, in the College Conference Room.

**AGENDA**

1. To confirm the minutes of the previous meeting held on 07/01/2019.
2. To plan for the academic year 2019-20.
3. To plan for Memorandum of Understanding with various Institutes.
4. To discuss and plan the Induction Program.
5. To discuss the PG courses to be newly introduced.
6. To discuss the commencement of Research Centre in Commerce.
7. To discuss Add-On courses.
8. To discuss establishment an Innovation and Incubation Centre.
9. To discuss organization of Seminars / Workshops.
10. To discuss various extension activities.
11. Any other subject with the permission of Chairman.

*Kashid T. M.*  
**Mr. Kashid T. M.**

**Co-ordinator IQAC**  
**Co-ordinator**

Internal Quality Assurance Cell  
Anantrao Pawar College, Pirangut

*Dr. Chaudhari S. R.*  
**Dr. Chaudhari S. R.**

**Principal**  
**Principal**

Anantrao Pawar College, Pirangut  
Tal. Mulshi, Dist. Pune - 412115.





## Minutes of the Meeting

A meeting of the members of IQAC was held on **9<sup>th</sup> July 2019** on 11:00 a.m. in the College Conference Room. The following members were present:

1. Chairperson : Principal Dr. Chudhari S.R.
2. Faculty Representatives : Dr. Avaghade M.R.  
: Dr. Cholke P.B.  
: Mr. Shinde S.D.  
: Dr. Ghadage V.H.  
: Dr. Bhalerao S.N.  
: Mr. Bhandari N.L.  
: Dr. Lokare S.A.
3. Management Representative : Hon. Mr. Jadhav A. M.
4. Administrative officers : Mr. Bavdhane. D.B.  
: Mr. Lad Ravi
5. Local Society Representative: Hon. Mr. Mandekar Shankarbhai  
Student Representative : Ms. Mayuri Ovhal
6. Parent Representative : Mr. Bhumkar Ramchandra
7. Co-ordinator to the IQAC : Mr. Kashid T.M.

**The following members could not attend the meeting:**

Industrial Representative: Mr. Pethe Omprakash, Employer Representative: Hon. Mr. Mule Rahul, Alumni Representative- Mr. Satav Aditya.

At the outset, IQAC Co-ordinator Mr. Kashid T. M. welcomed the Chairperson Principal Dr. Chaudhari S. R., Management Representative Hon. Mr. Jadhav A. M. and all the members of the IQAC to the meeting. Then the agenda items were taken up for discussion with the permission of the Chair.

**To observe peace expressing condolence over the demise of Stakeholder(s).**

Mr. Lad Ravi declared the Demise of Stakeholders. The members observed 2 minute peace expressing condolence. It was decided to correspond with the bereaved families.

**Proposed by:** Mr. Bavdhare D. B.

**Seconded by:** Hon. Mr. Mandekar Shankarbhai

**1. To confirm the minutes of the previous meeting held on 07/01/2019.**

The IQAC Co-ordinator Mr. Kashid T. M. put up the minutes of previous meeting held on 07<sup>th</sup> January 2019 for approval.

**Seconded by:** Mr. Bhandari N. L.

**2. To plan for the academic year 2019-20.**

Dr, Cholke P. B. pointed out that the Academic Calendar of the college should be prepared by the concerned committee, with reference to the Savitribai Phule Pune University Academic Calendar. Moreover the Heads of the Departments and Chairmen of the Committees, should plan their activities avoiding clashes with various examinations schedules.

**Proposed by:** Prof. Kashid T. M.

**Seconded by:** Dr. Lokare S. A.





**3. To plan for Memorandum of Understanding with various Institutes.**

Dr. Bhalerao S. N. opened this issue for discussion. Principal Dr. Chaudhari S. R. explained the need for Collaborations, Establishment of MoU's with Institutes, Industries and Non-Government Organizations for the purpose of Capacity Building.

It was aimed to identify the industries, Institutes and NGOs for MoU and further necessary communication.

**Seconded by:** Prof. Kashid T. M.

**4. To discuss and plan the Induction Program.**

Chairman, Principal Dr. Chaudhari S. R. elaborated on the purpose of Induction Program. She discussed the significance of informing the Fresher's about various Academic, Cocurricular activities, Code of Conduct and Schemes of National Integration. She instructed that the Freshers should be motivated to explore the opportunities of Enhancement and Employability through Skill Development Programmes.

**Proposed by:** Dr. Avaghade M. R.

**Seconded by:** Mr. Shinde S. D.

**5. To discuss the PG courses to be newly introduced.**

IQAC members decided to introduce new PG Courses (M. Sc. Analytical Chemistry, Physics, MA in Political Science, History, Economics) during 2019-20.

**Proposed by:** Dr. Bhalerao S. N.

**Seconded by:** Dr. Lokare S. A.

**6. To discuss the commencement of Research Centre in the Department of Commerce.**

IQAC members decided to introduce Ph. D. Research Programme through Research Centre in Commerce.

**Proposed by:** Dr. Avaghade M. R.

**Seconded by:** Dr. Bhalerao S. N.

**7. To discuss Add-On courses.**

Dr. Cholke P. B. informed the various Add-on Courses designed by different Departments. The members agreed upon conducting these courses for adding Professional Skill Development to the degree syllabus.

**Proposed by:** Hon. Mr. Jadhav A.M.

**Seconded by:** Mr. Bhumkar Ramchandra

**8. To discuss establishing an Innovation and Incubation Centre.**

Hon. Mr. Jadhav A. M. explained the urgent need to enhance entrepreneurship skill through the medium of an Innovation and Incubation centre which is to be established on priority basis.

**Proposed by:** Dr. Ghadge V. H.

**Seconded by:** Mr. Lad Ravi

**9. To discuss organization of Seminars / Workshops.**

Mr. Shinde S. D. emphasized the need to organize the Workshops, Seminars for Training and Skill Development of Students and Faculties for the purpose of Quality Enhancement.

**Proposed by:** Dr. Lokare S. A.

**Seconded by:** Dr. Cholke P. B.





**10. To discuss various extension activities.**

Student Representative Ms. Mayuri Ovhal suggested the activities to be conducted by the Committees and Departments for the extension of Values, Information and Awareness among the society/ local community.

**Proposed by:** Mr. Bhumkar Ramchandra

**Seconded by:** Dr. Lokare S. A.

**11. Any other subjects with the permission of Chairman.**

**a. To congratulate the Stakeholders on their achievement.**

Hon. Mr. Mandekar Shankarbhai cited the Individual Academic and other achievements of the Students, Faculty and other Stakeholders. The achievers were felicitated with pride at the hands of Hon. Principal and Hon. Mr. Jadhav A. M.

Principal Dr. Chaudhari S. R. was felicitated for her new appointment as Principal of the college and the Chairperson of the IQAC.

Mr. Kashid T. M. was felicitated for his appointment as Coordinator of the IQAC.

Miss. Mayuri Ovhal was felicitated for her selection as the student representative to the IQAC.

**Seconded by:** Dr. Ghadge V. H.

**b. To discuss the need of commuting facility.**

Dr. Cholke P. B. raised the issue of transport of girls students as the distance of college from Pirangut camp is near about 2.5 K. M. and most of the girls have to walk this distance twice daily. Public transport is not available. The college has taken an initiative to arrange for the transport by hiring private bus service from Pirangut Camp to College and back.

**Seconded by:** Dr. Lokare S. A.

After the discussion on agenda and decisions, finally IQAC Co-Ordinator Mr. Kashid T. M. thanked Chairperson Principal Dr. Chaudhari S. R., management representative Hon. Mr. Jadhav A. N. and all the IQAC members and the meeting was concluded.

**Mr. Kashid T. M.**

**Co-ordinator IQAC**

Internal Quality Assurance Cell  
Anant Rao Pawar College, Pirangut

**Dr. Chaudhari S. R.**

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**INTERNAL QUALITY ASSURANCE CELL**

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**ACTION TAKEN REPORT**

**Of IQAC Meeting held on 9<sup>th</sup> July 2019 on 11:00 a.m. in the College Conference Room.**

Agenda	Action Taken
1. To confirm the minutes of the previous meeting held on 07/01/2019.	Minutes of previous meeting were confirmed by all the members.
2. To plan for the academic year 2019-20.	The Calendar Committee has been instructed by IQAC to prepared Academic Calendar for Academic Year 2019-20 within the framework of Savitribai Phule Pune University Academic Calendar and the committee has prepared accordingly.
3. To plan for Memorandum of Understanding with various Institutes.	Hon. Principal instructed the faculty to initiate correspondence with prospective Industry and Institutions. An MoU with cluster of English Language and Literature dated 24/01/2020 has been established.
4. To discuss and plan the Induction Program.	IQAC instructed the Cultural Committee to organize Induction of the Fresher's of all UG and PG programmes those were conducted on 10/08/2019 and 19/08/2019.
5. To discuss the PG courses to be newly introduced.	IQAC Coordinator instructed the prospective PG Departments to introduce:- 1. M. Sc Analytical Chemistry 2. M. Sc Physics 3. M.A. Political Science 4. M. A. History 5. M.A. Economics





	With Approval from Government of Maharashtra dated 15/06/2019 and Savitribai Phule Pune University, dated 11/09/2019.																					
6. To discuss the commencement of Research Centre in the Department of Commerce.	IQAC Coordinator guided the Commerce Faculty to introduce Ph. D. Research Program with approval from Savitribai Phule Pune University, dated, 15/07/2019																					
7. To discuss Add-On courses.	<p>The Principal instructed the HoDs to run Skill based Add on Courses in support of the Degree syllabus.</p> <p>Add-on Courses:</p> <ol style="list-style-type: none"><li>1. Modern Banking (Department of Economics)</li><li>2. Tally ERP 9 (Department of Commerce)</li><li>3.Plant Tissue Culture (Department of Botany)</li><li>4. Marathi Script Writing (Department of Marathi)</li><li>5. Basic Course in Spoken English Level-1 (Department of English). The above courses were run successfully by these departments.</li></ol>																					
8. To discuss establishment an Innovation and Incubation Centre.	Innovation and Incubation Centre has been established in order to enable self-employment and entrepreneurship.																					
9. To discuss organization of Seminars / Workshops.	<p>HoDs have been instructed to apply for availing funds for workshops and seminars from Savitribai Phule Pune University and State Government in the interest of students and faculty improvement</p> <table><tr><th>Workshops for Students</th><th>Date</th><th>Conducted by</th></tr><tr><td>Three Day workshop on Photography</td><td>21/11/2019 to 23/11/2019</td><td>Department of Mass Communication and Journalism</td></tr><tr><td>Hands on Training Workshop on Tally ERP 9</td><td>17/12/2019</td><td>Department of Commerce</td></tr><tr><td>Workshop on Non- Trading organization</td><td>18/01/2020</td><td>Department of Commerce</td></tr><tr><td>One Day Workshop on Dabu and Block Printing</td><td>23/01/2020</td><td>Department of Botany</td></tr><tr><td><b>Workshop for Faculty:</b> 1. Workshop on Google Forms and Google Classroom</td><td>04/10/2019</td><td>IQAC</td></tr><tr><td>Two Day State Level Seminar on Emerging Trends in E- Business</td><td>07/02/2020 to 08/02/2020</td><td>Department of Commerce</td></tr></table>	Workshops for Students	Date	Conducted by	Three Day workshop on Photography	21/11/2019 to 23/11/2019	Department of Mass Communication and Journalism	Hands on Training Workshop on Tally ERP 9	17/12/2019	Department of Commerce	Workshop on Non- Trading organization	18/01/2020	Department of Commerce	One Day Workshop on Dabu and Block Printing	23/01/2020	Department of Botany	<b>Workshop for Faculty:</b> 1. Workshop on Google Forms and Google Classroom	04/10/2019	IQAC	Two Day State Level Seminar on Emerging Trends in E- Business	07/02/2020 to 08/02/2020	Department of Commerce
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10. To discuss various extension activities.	<p>IQAC notified the Academic Departments and Extra Curricular Committees to organize various extension activities of social and cultural extension.</p> <p>For connecting the college with local community and society at a large, a Kite Festival was proposed, planned and conducted. Sub committees were framed for smooth conduct.</p> <p>Programs run, Schemes extended and Facilities available were illustrated at the event.</p> <table><tr><th>Name of Activity</th><th>Date</th><th>Conducted by</th></tr><tr><td>Blood Donation</td><td>24/07/2019</td><td>NSS</td></tr><tr><td>"Swatchh Va Swasth Bharat Abhiyan"</td><td>01/08/2019</td><td>NSS</td></tr><tr><td>Cleanliness Drive</td><td>02/08/2019 to 05/08/2019</td><td>NSS</td></tr><tr><td>AIDS Awareness</td><td>15/01/2020</td><td>NSS</td></tr><tr><td>Hindi Day</td><td>16/09/2019</td><td>Department of Hindi</td></tr><tr><td>Constitution Day</td><td>26/11/2019</td><td>Department of Political Science</td></tr><tr><td>Voter's Day</td><td>25/01/2020</td><td>Department of Political Science</td></tr><tr><td>Sharada Kite Festival</td><td>02/02/2020</td><td>Organized by PDEA conducted by Anantrao Pawar College, Pirangut.</td></tr></table>	Name of Activity	Date	Conducted by	Blood Donation	24/07/2019	NSS	"Swatchh Va Swasth Bharat Abhiyan"	01/08/2019	NSS	Cleanliness Drive	02/08/2019 to 05/08/2019	NSS	AIDS Awareness	15/01/2020	NSS	Hindi Day	16/09/2019	Department of Hindi	Constitution Day	26/11/2019	Department of Political Science	Voter's Day	25/01/2020	Department of Political Science	Sharada Kite Festival	02/02/2020	Organized by PDEA conducted by Anantrao Pawar College, Pirangut.
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11. Any other subjects with the permission of Chairman. b. Transport (Bus) facility for the Girl students.	<p>Dr. Cholke P. B. proposed the topic. Principal and faculty representative approached the local leaders and industries for the bus facility.</p>																											

*Kashid*  
**Mr. Kashid T. M.**  
**Co-ordinator IQAC**  
 Internal Quality Assurance Cell  
 Anantrao Pawar College, Pirangut

*Chaudhari*  
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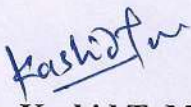
Date: 03/02/2020


**NOTICE-IQAC**

All the members of the IQAC are hereby informed that the second meeting in the Academic Year 2019-20, will be held on **Saturday, 15/02/2020**, on 11.00 am, in the College Conference Room.

**AGENDA**

1. To confirm the minutes of the previous meeting held on 09/07/2019.
2. To discuss expansion plan of the third floor and allotment of Classrooms.
3. To motivate the faculty for publication of research papers in National and International Journals.
4. To review results of previous year examination.
5. To approve AQAR of Academic Year 2018-2019.
6. To plan Diploma Courses.
7. Any other subjects with the permission of Chairman.

  
**Mr. Kashid T. M.**  
**Co-ordinator IQAC**  
Internal Quality Assurance Cell  
Anantrao Pawar College, Pirangut

  
**Dr. Chaudhari S. R.**  
**Principal**  
Anantrao Pawar College, Pirangut  
Tal. Mulshi, Dist. Pune - 412115.





## **Minutes of the Meeting**

A meeting of the members of IQAC was held on **Saturday, 15/02/2020** on 11:00 a.m. in the College Conference Room. The following members were present:

1. Chairperson : Principal Dr. Chudhari S.R.
2. Faculty Representatives : Dr. Avaghade M.R.  
: Dr. Cholke P.B.  
: Mr. Shinde S.D.  
: Dr. Bhalerao S.N.  
: Dr. Lokare S.A.
3. Management Representative : Hon. Mr. Jadhav A. M.
4. Administrative officers : Mr. Bavdhane. D.B.
5. Local Society Representative: Hon. Mr. Mandekar Shankarbhai
- Student Representative : Ms. Mayuri Ovhal
6. Parents' Representative : Mr. Bhumkar Ramchandra
7. Co-ordinator IQAC : Mr. Kashid T.M.

### **The following members could not attend the meeting:**

Industrial Representative: Mr. Pethe Omprakash, Employer's Representative: Hon. Mr. Mule Rahul, Alumni Representative- Mr. Satav Aditya. Faculty Representatives -Dr. Ghadage V.H., Mr. Bhandari N.L. and Administrative officers- Mr. Lad Ravi.

At the outset IQAC Co-ordinator Mr. Kashid T. M. welcomed the Chairperson Principal Dr. Chaudhari S. R., Management Representative Hon. Mr. Jadhav A. M. and all the members of the IQAC to the meeting. Then the agenda items were taken up for discussions with the permission of the Chair.

### **To observe peace expressing condolence over the demise of Stakeholder(s).**

Dr. Cholke P. B. declared the sad Demise of Stakeholders. The members observed 2 minute peace expressing condolence. It was decided to correspond with the bereaved families.

**Proposed by:** Dr. Lokare S. A.

**Seconded by:** Mr. Shinde S. D.

### **1. To confirm the minutes of the previous meeting held on 09/07/2019.**

The IQAC Co-ordinator Mr. Kashid T. M. put up the minutes of previous meeting held on 09/07/2019 and the Action Taken Report for approval.

**Seconded by:** Dr. Lokare S. A.

### **2. To discuss expansion plan of the third floor and allotment of Classrooms.**

Chairperson Principal Dr. Chaudhari S. R. discussed the plan and progress of construction of third floor of college building. Management Representative Hon. Jadhav A. suggested judicious allotment of the classrooms. All IQAC members approve the plan of construction and finalization of allotment of classrooms, laboratories and Auditorium

**Proposed by:** Dr. Bhalerao S. N.

**Seconded by:** Mr. Bavdhane D. B.

### **3. To motivate the faculty for publication of research papers in National and International Journals.**

Teacher representative Dr. Bhalerao S. N. discussed the need of publication research papers in National and International Journals by Faculty by their career advancement scheme.

It was decided to notify the faculty in order to motivate publishing of their research papers in ISSN and UGC care listed, Scopus Journals.





**Proposed by:** Dr. Avaghade M. R.  
**Seconded by:** Prof. Kashid T. M.

**4. To review results of previous year examination.**

Mr. Shinde S. D. gave brief information about the result analysis. Result of the students are the key indicator of the education quality of the institute. The results of the University Examinations are analyzed by faculty members and Head of the Departments and submitted to the examination cell of the college. The IQAC Co-Ordinator Mr. Kashid T. M. put up results of all the subjects in the meeting. The Chairperson, Principal Dr. Chaudhari S. R. discussed the result analysis in details and commented on it. The subjects in which results were above 70% were appreciated, while Remedial Coaching measures for Slow Learners in respective subjects were suggested.

**Proposed by:** Dr. Avaghade M. R.  
**Seconded by:** Dr. Cholke P. B.

**5. To approve AQAR of Academic Year 2018-2019.**

IQAC members approve the AQAR Report of Academic Year 2018-2019. It was decided that Principal of College should make necessary revisions in AQAR Report and suggested to AQAR Co-ordinator submit the report online on NAAC website. The same must be uploaded on college website.

**Proposed by:** Dr. Cholke P. B.  
**Seconded by:** Mr. Bhavdhane D. B.

**6. To plan Diploma Courses.**

IQAC Members decided that Principal and IQAC Co-ordinator will guide the Quality Improvement and Development (UGC and BCUD) Committee of the college for making proposals for Diploma Courses under vocational Stream and submission to the UGC.

**Proposed by:** Hon. Mr. Jadhav A.M.  
**Seconded by:** Mr. Bhumkar Ramchandra

**7. Any other subjects with the permission of Chairman.**

**To congratulate the Stakeholders on their individual achievement.**

Hon. Mr. Bhumkar Ramchandra highlighted the Individual Academic and other achievements of the Students, Faculty and other Stakeholders. The achievers were facilitated with pride at the hands of Hon. Principal and Hon. Mr. Jadhav A. M.

Vice Principal Dr. Avaghade M. R. was felicitated for his new appointment as Chairman, Pune District Education Association Credit Cooperative Society by Principal Dr. Chaudhari S. R.

Management Representative Hon. Jadhav A. M. has appreciated the smooth conduction of "Sharada Kite Festival"

Mrs. Joshi R. R. was felicitated for getting awarded by Ph.D. in Chemistry.

**Seconded by:** Mr. Shinde S. D.

After the discussion on agenda and decisions, finally Dr. Lokare S. A. thanked Chairperson Principal Dr. Chaudhari S. R., Management Representative Hon. Mr. Jadhav A. M. and all the IQAC members and the meeting was concluded.

*Kashid*  
**Mr. Kashid T. M.**  
Co-ordinator IQAC

*Dr. Chaudhari*  
**Dr. Chaudhari S. R.**  
Principal





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**INTERNAL QUALITY ASSURANCE CELL**

**ACTION TAKEN REPORT**

of IQAC Meeting held on Saturday, 15/02/2020 on 11:00 a.m. in the College Conference Room.

Agenda	Action Taken
1. To confirm the minutes of the previous meeting held on 09/07/2019.	Minutes of previous meeting and the Action Taken Report were confirmed by all the members.
2. To discuss expansion plan of the third floor and allotment of Classrooms.	Classrooms, laboratories and auditorium were newly added to the infrastructure.
3. To motivate the faculty for publication of research papers in National and International Journals.	IQAC instructed to all faculty members to publish research papers in UGC listed/ peer reviewed National and International Journals.
4. To review results of previous year examination.	IQAC has analyzed the results and communicated with Heads of Departments to plan and execute Remedial Coaching for Slow Learners. Remedial Coaching was conducted by respective department in the last week of February and first week of March 2020 before the examination. Remedial Coaching Record was prepared.
5. To approve AQAR of Academic Year 2018-2019.	AQAR of Academic Year 2018-19 was successfully submitted online to NAAC on 13/03/2020. The same was uploaded on college website.
6. To plan Diploma Courses.	Proposals for - 1. Diploma in Organic Urban Farming. 2. Diploma in Office Administration and Secretarial Practices. 3. Diploma in Fin-Tech. 4. Diploma in Fruits and Vegetable Drying/ Dehydration Technician. 5. Diploma in Management and Entrepreneurship, submitted to UGC under NSQF for the approval.

*Kashid T. M.*  
Mr. Kashid T. M.

Co-ordinator IQAC

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